



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Luchan, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

NORIEL J. DE MESA
Owner
JNKD CONSUMER GOODS TRADING
Lucena, City

Sir/Madam,

The attached Purchase Order No. 2025-10-0961 are already approved so NOTICE is given to JNKD CONSUMER GOODS TRADING for the purchase of Classroom Armchairs requested by I. Tangalin – GUMACA with PR No. 2025-09-2427. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICO F. VILLA, DT
University President

I acknowledge receipt of this Notice on : NOV 05 2025

Name of the Representative of the of the Bidder: JNKD CONSUMER GOODS TRADING

Authorized Signature: 